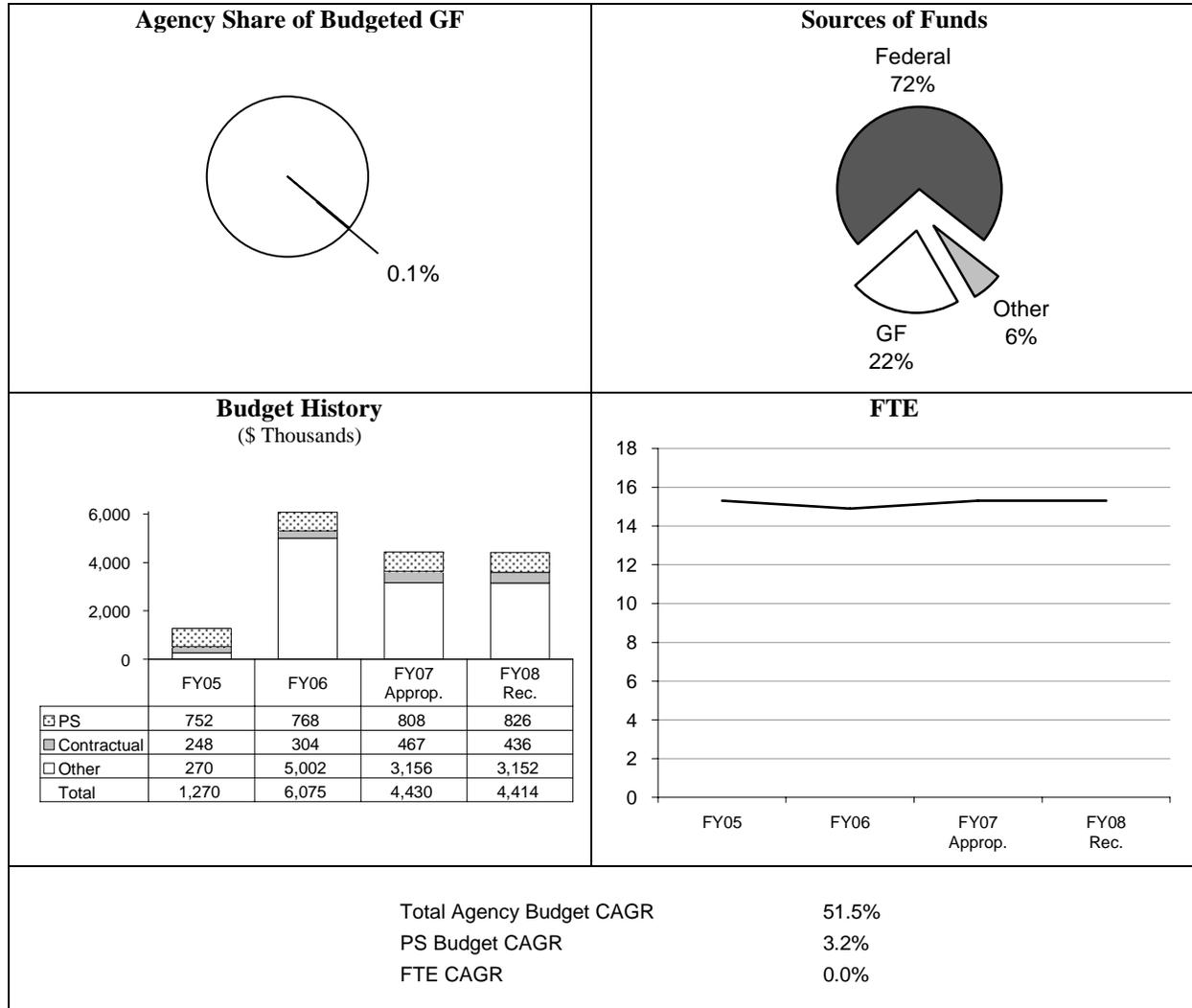


FY2008 Budget Briefing

Secretary of State



Key Responsibilities

- To promote the efficient operation of state government through the efficacious performance of statutory “secretarial duties”;
- To provide leadership and assistance in federal, state, and local elections;
- To accurately and efficiently administer the corporation and Uniform Commercial Code (UCC) functions prescribed by South Dakota and federal law; and
- To provide efficient and accurate operations in the filing and recording of all public state documents.

Key Personnel

- Secretary of State, Chris Nelson
- Deputy Secretary, Chad Heinrich
- Supervisor of Elections, Kea Warne

Secretary of State

The funding for the Office of the Secretary of State comes from the State General Fund, funding from the federal Help America Vote Act, and revenue generated from the operation of the Central Filing System (CFS) of Uniform Commercial Code (UCC) documents. For FY 2008, the Governor recommends total funding of \$956,710 from the State General Fund, \$3,190,564 federal, and \$266,540 from other funds, and 15.3 FTEs. The recommendation of \$4,413,814 is a decrease of \$16,393 (0.4%) from FY 2007 and an increase of \$28,982 (0.7%) from the agency's request. All of this increase is the result of amounts recommended by the Governor to offset salary, health insurance, and space allocation costs detailed below.

Items	Actual FY06	Budgeted FY07	Agency Req. FY08	Gov Rec. FY08	Inc/Dec FY08	% Change From FY07
Personal Services	768,361	807,603	801,328	826,341	18,738	2.3%
Travel	28,124	18,940	14,840	14,840	(4,100)	(21.6%)
Contractual Services	304,381	466,764	431,764	435,733	(31,031)	(6.6%)
Supplies & Materials	109,767	131,800	131,800	131,800	0	0.0%
Grants And Subsidies	210,466	3,000,000	3,000,000	3,000,000	0	0.0%
Capital Outlay	4,654,045	5,100	5,100	5,100	0	0.0%
Total	6,075,144	4,430,207	4,384,832	4,413,814	(16,393)	(0.4%)
Funding Types						
General	904,929	934,291	934,251	956,710	22,419	2.4%
Federal	5,053,793	3,234,321	3,188,979	3,190,564	(43,757)	(1.4%)
Other	116,422	261,595	261,602	266,540	4,945	1.9%
Total	6,075,144	4,430,207	4,384,832	4,413,814	(16,393)	(0.4%)
FTE	14.9	15.3	15.3	15.3	0.0	0.0%

The Governor's recommendation throughout this analysis also includes funding for Performance And Compensation Equity (PACE) movement of 2.5% for those employees who are paid under the job-worth of their pay range, a 3% across-the-board increase for all permanent employees, and an increase in the employer paid portion of the state health insurance plan. The recommended amounts for each segment of the compensation package are as follows:

	General Funds	Federal Funds	Other Funds	Total
2.5% PACE Movement	-	-	-	-
3% Across-the-Board	17,225	1,363	3,082	21,670
Health Insurance	2,564	222	557	3,343
Total	19,789	1,585	3,639	25,013

In addition, the Governor's recommendation includes an increase of \$3,969 to offset a recalculation in the method of recovering maintenance and repair funding for the Capitol complex. This amount is shared among the legislative agencies.

Revenues

	FY06			FY07			FY08
	Original Estimate	Actual	Difference Over (Under) Estm.	Original Estimate	Revised Estimate	Change in Estimate	Estimate
Notaries Public	95,000	73,505	(21,495)	75,000	75,000	0	75,000
Voter Registration Lists	10,000	17,950	7,950	20,000	20,000	0	20,000
Pistol Permits	70,000	87,459	17,459	70,000	70,000	0	70,000
Domestic Corporations	1,500,000	1,598,600	98,600	1,500,000	1,500,000	0	1,500,000
Foreign Corporations	1,300,000	1,251,499	(48,501)	1,300,000	1,300,000	0	1,300,000
Business Name Registration (online only)		26,740	26,740	20,000	20,000	0	20,000
Trademark Registrations	50,000	54,870	4,870	50,000	50,000	0	50,000
Uniform Commercial Code	1,100,000	1,022,679	(77,321)	1,100,000	1,100,000	0	1,100,000
Copies (Except UCC)	55,000	71,204	16,204	70,000	70,000	0	70,000
Miscellaneous	35,000	58,586	23,586	60,000	60,000	0	60,000
Total	4,215,000	4,263,092	48,092	4,265,000	4,265,000	0	4,265,000

Selected Performance Indicators

	FY06			FY07			FY08
	Original Estimate	Actual	Difference Over (Under) Estm.	Original Estimate	Revised Estimate	Change in Estimate	Estimate
DOMESTIC/FOREIGN:							
Corporations in File	26,318/10,724	26,657/10,897	339/173	30,220/11,400	28,220/11,500	(2,000)/100	30,220/11,400
Limited Partnerships in File	1,497/521	1,499/478	2/(43)	1,580/530	1,460/460	(120)/(70)	1,580/530
Limited Liability Companies in File	8,404/2,003	8,936/2,086	532/83	12,800/2,900	10,580/2,490	(2,220)/(510)	12,800/2,900
Limited Liability Partnerships in File	775/73	728/69	(47)/(4)	850/90	840/90	(10)/0	850/90
New Corporations	2,327/1,724	1,861/1,056	(466)/(668)	1,880/1,050	2000/1,050	110/0	1,880/1,050
New Limited Partnerships	104/30	82/43	(12)/13	110/50	106/80	(4)/30	110/80
New Limited Liability Companies	2,366/479	2,164/543	(202)/64	2,630/775	2,420/530	(210)/(245)	2,630/775
New Limited Liability Partnerships	127/23	87/15	(40)/(8)	100/5	110/20	10/15	100/8
Corporations Annual Reports	51,843	49,395	(2,448)	57,990	50,000	(7,990)	57,990
UCC I Statements	40,000	27,758	(12,242)	30,000	30,000	0	30,000
UCC II Search	3,000	2,898	(102)	3,000	3,000	0	3,000
UCC III Continuation/Amend./Assignment	22,000	18,365	(3,635)	20,000	20,000	0	20,000
UCC III Terminations	30,000	17,841	(12,159)	19,000	18,500	(500)	19,000
Effective Financing Statements (EFS)	10,000	11,118	1,118	12,000	12,000	0	12,000
Dakota Fast File Registrants	1,300	639	(661)	700	700	0	700
Trademark Registration	450	528	78	450	450	0	450
Pistol Permits	10,500	12,540	2,040	10,500	10,500	0	10,500
Notary Commissions	3,200	2,913	(287)	3,500	3,500	0	3,500
Financial Information Statement	200	344	144	200	106	(94)	200
Statewide Campaign Finance Report	250	588	338	500	500	0	500
Statewide Initiative and Referendum Petitions	0	9	9	5	0	(5)	5
Voter Registration List	30	28	(2)	30	30	0	30